



Sunrise Baptist Church Preschool and Children's Departments' Policies 2009

We take seriously our commitment to teach your child about the love of Jesus Christ and to show him/her that love since God indwells in us. We also commit to keeping your child safe while in our care and will work very hard to that end. This is a

joint effort, and we appreciate your cooperation in helping us to achieve that by becoming familiar with our Preschool and Children's Departments' Policies.

1. Identify **ALL** belongings, including diaper bag, pacifiers, bottles, blankets, jackets, bibs, burp cloths, etc. plainly with the child's name. (Plastic bottles are suggested.)
2. Any special instructions for the care of your child should be indicated on the yellow security forms and given to the desk attendant to be given to your child's teacher. This information should be verbalized as well. STOP STICKERS are available at the Preschool and Children's Check-in Desk for your child's protection if he/she has severe allergies and you need to be assured that this information is conveyed to all of your child's teachers. These stickers can also be used to identify special needs, such as potty training and food/drink limitations. These stickers are placed on the child's back, alongside their name label. We need to know!
3. Preschool Department: Security in our Preschool and Children's Ministry is a major priority for our church. Because of the fact that many of the children are received from parents by the 9:30 am Sunday School teachers and are returned to parents by the 11:00 am volunteers, we ask that parents follow these procedures each week. Each preschool child must check-in, and parents must receive a pager from the desk attendant at the Welcome Center. Parents of children infants through one year of age must complete a yellow security form prior to releasing your child to our care. Parents of children two years of age through four years of age can decide at their discretion if they would like to complete a security form, however, pagers are mandatory. In case a parent is needed during the worship services, the pager will vibrate and alert you to make your way to the Welcome Center. Desk attendants have been instructed to ask for the pager when parents return to pick up their children. New security forms are issued each week. **NO CHILD WILL BE RELEASED WITHOUT A PAGER.**
4. Children's Department: We ask that all children be picked up from either Sunday School, Children's Church, Awana, or any children's event by a parent/guardian. Only parents who are teaching or assisting in teaching in another area of ministry and are unable to pick up their children may sign a release form designating their location. We will then release children in 2nd through 5th grades **only** to go to a parent if it is determined that the child(ren) can get to the parent safely. Kindergarten and 1st grade children cannot be released and must be picked up by a parent. This will apply on Sunday mornings/evenings and Wednesday nights.
5. **Please bring and call for your preschool child AT THE WELCOME CENTER which allows for an easier transition for the children.** For security purposes do not enter the classrooms to pick up or drop off your child. Parents coming in and out of the Preschool rooms stimulate and upset the other children. Increased traffic in and out also makes the floor dirty and less healthy for the children. Teachers will be happy to talk with you after all children have been released.
6. No food will be served to our babies except for bottles in the nursery, unless specified by parents. All baby formulas should be premixed prior to leaving your baby in the nursery. A snack will be provided to preschool ages 1 – 5 (Toddler through Kindergarten) at the conclusion of the Sunday School hour at approximately 10:30 am and during the Sunday evening worship. Remember that bottles must be labeled! Snacks in our children's department vary from week to week, check with your child's teacher for schedules and with allergy concerns.
7. No medicine will be administered by any preschool or children's teacher at any time.
8. When needed, kickers/crawlers/wobblers, and toddlers are transferred to older age classes within the preschool division at the discretion of the Director of Preschool Ministries and in consultation with parents.

This takes place as the child matures and develops. Once they enter the 2 year-old class, they are promoted with the rest of the Sunday School classes. Children's department promotion occurs the first week in September. This allows us to follow our LifeWay curriculum, "Bible Teaching for Kids". Fifth grade students are promoted with the Youth schedule, see Jamie Merritt- Youth Minister.

9. In order to protect your child and other children, parents are requested not to leave a child who appears sick. Should a child show evidence of illness while at church, parents will be called to take the child home immediately. (See below for Guidelines for determining if a child is ill.)
10. No one shall leave a child in the preschool and children's departments for any reason other than attending a church function.
11. If, for any reason, a parent is not able to be in attendance, it is required to designate an adult who will be responsible for his/her child and can be readily located on our premises in case of emergency, see form at Welcome Center.
12. If possible, there shall be a minimum of two workers at ALL times if more than one child is present. At no time shall a child be left unattended in a preschool room.
13. Teachers who guide your child at church appreciate talking with you about your child, but this should not be done in his/her presence. A phone call or a visit during the week would answer this need effectively.
14. Once your child enters Kindergarten Sunday School, he/she will be attending Sunday evening worship services with his/her parents. This is an appropriate age for the children to start sitting in large church service and begin receiving appropriate guidelines from parents on proper behavior in church. This pertains only to the Sunday night service when other special children's classes are not meeting. During revivals, childcare is provided through 4 years of age. Sunday School classes for all age children are from 9:45 am – 10:45 am. Children's Church on Sunday mornings is for children in Kindergarten through third grade Room B119 and fourth and fifth grade Room B155 from 11:00 am – 12:00 pm.
15. All situations not expressly covered by these policies shall be referred to the Director of Preschool and Children's Ministries for action.
16. Include your child in family worship, even the baby. Children of two or three are able to participate and will always remember that special memory of family devotions.

Guidelines for determining if a child is ill & Health Policies

Recommendations are taken from the Report of the Committee on Control of Infectious Diseases of the American Academy of Pediatrics.

A child should not leave home or attend church when any of the following exists:

1. Fever (should be free of fever without medication for 24 hours)
2. Vomiting and/or diarrhea within the last 24 hours
3. Any symptom of usual childhood diseases- Scarlet Fever, German Measles, Mumps, Chicken Pox, Whooping Cough
4. Common Cold- with symptoms, green runny nose, chronic cough, etc.
5. Sore throat
6. Croup
7. Any unexplained rash
8. Any skin infection- Boils, Ringworm, Impetigo
9. Pink Eye and other eye infections
10. On prescribed medication for infection or congestion less than 48 hours (Medication cannot be administered by preschool or children's staff)

Remember to report any allergies or medical concerns immediately.

Should your child develop an infectious disease (measles, mumps, chicken pox, etc.) following a session in the Preschool or Children's Department, please contact the director immediately.